

Participant Information Sheet (PIS)

Title of Study: [Insert Study Title]

Principal Investigator: [Insert Name]

Contact Information: [Insert Contact Details]

Purpose of the Study: The purpose of this study is to [briefly describe the study's aim].

Procedures: If you decide to participate, you will be asked to [describe the procedures involved].

Duration: The study will take approximately [insert duration].

Study Information: Provide a summary of the study information to enable the participant to gain an overview of the purpose of the information.

Confidentiality: Your information will be kept confidential and will only be used for the purposes of this study. [Explain how data will be stored and protected]

Voluntary Participation: Participation in this study is voluntary. You may withdraw at any time without any consequences.

Contact Information for Questions: If you have any questions about the study, please contact [insert contact details].

Whistleblowing

Whistleblowing refers to the act of reporting any wrongdoing or unethical behavior that you may witness during your participation in this study. We encourage you to report any concerns you have, no matter how minor they may seem.

How to Report a Concern

- If you witness any unethical behaviour, please report it immediately to the study coordinator.
- Alternatively, you can send an email detailing your concerns to: ethics@voicestudycentre.com. *Please note that if you are an independent researcher, you will need to provide information relating to reporting a concern. VSC is not your research sponsor.*

Protection for Whistleblowers

We understand that reporting unethical behavior can be daunting. Please rest assured that your identity will be kept confidential and you will be protected from any retaliation.

Raising a Complaint

If you have any complaints regarding the study, whether it's about the procedures, the conduct of the staff, or any other aspect, we are here to listen and address your concerns.

How to Raise a Complaint

- Speak directly to the study coordinator about your concerns.
- You can submit a written complaint to: ethics@voicestudycentre.com (*If you are an independent researcher, remember that VSC is not your sponsor and you will need to document where a complaint can be raised*).

- *Handling Complaints*

- All complaints will be taken seriously and thoroughly investigated.
- We aim to respond to your complaint within ten working days, providing you with a resolution or a plan for addressing the issue.
- If you are not satisfied with the initial response, you can escalate the complaint to our ethics committee.

Conclusion

Your contributions and feedback are invaluable to the integrity of this study. We are committed to ensuring a transparent and ethical environment for all participants. Thank you for your cooperation and trust.

For any further questions or clarifications, feel free to contact the study coordinator.